



**APPLICATION FOR
REGISTRATION OF
MOTORVEHICLE**

Application Reason. Importation Taken on Locally manufactured
 Re-imported Re-constructed Recovered stolen Other

PARTICULARS OF OWNER (✓) TICK APPLICABLE BOX AND FILL IN ID NUMBER		
Owner Category		Owner Identification Number
<input type="checkbox"/> Citizen of Tanzania <input type="checkbox"/> Parastatal <input type="checkbox"/> Company <input type="checkbox"/> Expatriate <input type="checkbox"/> Other Agencies/ Associations/Clubs <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Financial Institution <input type="checkbox"/> Government <input type="checkbox"/> Local Government <input type="checkbox"/> Diplomat <input type="checkbox"/> Organisation under UNDP <input type="checkbox"/> Cooperative Society <input type="checkbox"/> Religious Organisation	TIN Number: Other Number:

USE BLOCK LETTERS

I declare that all the particulars furnished by me in this form are true and correct.

Date: _____ Owner's Signature: _____

PARTICULARS OF TITLEHOLDER (IF DIFFERENT FROM OWNER) (✓) TICK APPLICABLE BOX AND FILL IN ID NUMBER		
Titleholder Category		Titleholder Identification Number
<input type="checkbox"/> Citizen of Tanzania <input type="checkbox"/> Parastatal <input type="checkbox"/> Company <input type="checkbox"/> Expatriate <input type="checkbox"/> Other Agencies/ Associations/Clubs <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Financial Institution <input type="checkbox"/> Government <input type="checkbox"/> Local Government <input type="checkbox"/> Diplomat <input type="checkbox"/> Organisation under UNDP <input type="checkbox"/> Cooperative Society <input type="checkbox"/> Religious Organisation	TIN Number: Other Number:

USE BLOCK LETTERS

Titleholder's Name:.....Age:.....

I declare that all the particulars furnished by me in this form are true and correct.

Date: _____ Titleholders's Signature: _____

Please attach to this application:

- ❖ Registration Card & Vehicle Insurance Certificate - if Take on
- ❖ Police Inspection Report - if Take on or if Locally Manufactured or if vehicle older than three years
- ❖ Customs Clearance Certificate - if Importation or Application Reason is Other
- ❖ SARPCCO Certificate - if Importation or Re imported and if vehicle imported from a SADC member country

MOTORVEHICLE PARTICULARS				SUPPORTING DOCUMENTATION	
Class No		Fuel Type		Customs Clearance Certificate No.	
Year of Make		Petrol <input type="checkbox"/> Diesel <input type="checkbox"/> Electricity <input type="checkbox"/> Other <input type="checkbox"/>		Customs Clearance Certificate Date	
Make				Imported from	
Model		Tare Weight		Customs Duty Exempted Yes <input type="checkbox"/> No <input type="checkbox"/>	
Model No		Gross Weight		Customs Clearance Receipt No	
Vehicle Category (See below)		Number of Axles (2)		SARPCCO Clearance Certificate Date	
Body Type		Axle Distance (Centimeter) (2)		SARPCCO Clearance Certificate No	
<input type="checkbox"/> Locally Manufactured <input type="checkbox"/> Yes <input type="checkbox"/> No		Colour (see below)		Foreign Registration No. (For imported vehicles only)	
Self propelled <input type="checkbox"/> Trailer <input type="checkbox"/>		Seating Capacity		Current Registration No. (For Take-on vehicles only)	
Semitrailer <input type="checkbox"/> Other <input type="checkbox"/>		Class/purpose:		<i>Insurance Information for Take-on vehicles only</i>	
Engine No		Private <input type="checkbox"/> Tax <input type="checkbox"/> Other <input type="checkbox"/> Commercial <input type="checkbox"/> Emergency <input type="checkbox"/> <input type="checkbox"/> Donor Funded Project vehicles		Insurance Company Name	
Engine Cubic Capacity (1)		Road worthiness Certificate No.		Insurance Number	
Engine KW Capacity (1)		Road worthiness Date		Insurance Type	
Engine HP Capacity (1)		First Registration / Purchase Date		Insurance Start Date	
Transmission		Registration Book No (For Take-on vehicle only)		Insurance Expiry Date	
Manual <input type="checkbox"/> Automatic <input type="checkbox"/> Other <input type="checkbox"/>				Number plates (see below)	
				<input type="checkbox"/> Ordinary <input type="checkbox"/> Personal <input type="checkbox"/> Special	
Number plates delivered to (state TRA Regional Office or other delivery address):				Not mandatory for Take-on registration	

- State all, if available, at least one must be indicated.
- For Heavy Duty Vehicles and Semi-trailers only. State all axle distances, starting from the front axle.

Owner's identity number and Owner Category must be stated, if not the application will be rejected. Where a person purporting to be the owner of a motor vehicle does not possess ID Number, other sufficient proof of identity may be accepted. In most cases the ID number will be identified against the TIN system or other similarly reference data tables.

A Motor Vehicle Licence is Issued to the vehicle owner when a vehicle is successfully registered for the first time and thereafter every year when the Annual Motor Vehicle Fee is paid. The Licence indicates some vehicle technical particulars and holds also a Receipt and a Licence Disc. The Licence Disc, is valid for twelve (12) months and shall be attached inside the windscreen.

A Titleholder, is someone who has sold/donated a vehicle in terms of a contractual agreement with the owner of the vehicle. A Titleholder can be bank, an employer, a car dealer, a private person etc.

The owner is the one who has the right to use the vehicle. The Titleholder and Owner are in most cases the same person. If the car is bought through a loan/donated by a Titleholder, no change of ownership can be effected less it is authorized and reported by the Titleholder.

A **Registration Card** is issued when a vehicle is successfully registered for the first time and thereafter only upon change of ownership or change of owner/vehicle particulars. The Card is generated and printed from CMVRS. The Card is issued to the Owner or to the Titleholder, if any. Incorporated on the Card is a Notification Form to be filled in and presented to TRA upon change of ownership or other amendments.

Vehicle Category	Number Plates
(1) Motorcycle (less than 3 wheels)	If a Personal Registration Plate: Number /Name:..... A Personal Registration Plate must not be obscene, vulgar or offensive and the use of it must, if company or product name, be acknowledged in writing by the owner of the company or product. For more information, please read MV90
(2) Motor Tricycle	
(3) Light Passenger Vehicle (GVM 3,500 kg or less)	
(4) Heavy Passenger Vehicle (GVM >3,500 kg)	
(5) Light Load Vehicle (GVM 3,500 kg or less)	
(6) Heavy load Vehicle (GVM >3,500 kg not to draw)	
(7) Trailer	
(8) Agriculture Tractor	
(9) Agriculture Trailer	
(10) Mining / Road Construction Equipment	
(11) Other	
Colour: (1) White (6) Black (2) Blue (7) Brown (3) Yellow (8) Grey (4) Red (9) Pink (5) Green (10) Multicolour	Number plate size: <input type="checkbox"/> 52*11 cm <input type="checkbox"/> 28*20 cm <input type="checkbox"/> 24*13 cm (MC) <input type="checkbox"/> 34*18 cm
Other Colour: <input style="width: 80px; height: 20px;" type="text"/>	and quality: 1 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/>

For official use only	
Personal Plate Number: <input style="width: 60px; height: 20px;" type="text"/>	Office Code.: <input style="width: 60px; height: 20px;" type="text"/>
Registration No: <input style="width: 60px; height: 20px;" type="text"/>	Officer Code:..... <input style="width: 60px; height: 20px;" type="text"/>
Vehicle Control No:..... <input style="width: 60px; height: 20px;" type="text"/>	Official stamp & signature: <input style="width: 60px; height: 20px;" type="text"/>
Date:..... <input style="width: 60px; height: 20px;" type="text"/> <input style="width: 60px; height: 20px;" type="text"/>